

## REGISTRATION INSTRUCTIONS

1. Complete the Conference Registration form and send it to the NYPWA with your voucher, check, or credit card information.
2. All meals must be purchased individually through the NYPWA by completing the "MEALS ORDER FORM". Please return the completed form with payment directly to the NYPWA. Please note: meals are NOT included with the cost of conference registration fee. All purchased meal tickets will be available at the NYPWA Registration Desk. Meal packages will NOT be reserved through The Saratoga Hilton as it has in the past. Please use one form per reservation.
3. Carefully read the Hotel Reservation Policy, noting that the cut-off date for hotel registration is Thursday, June 19, 2025 .
4. The Saratoga Hilton Registration Link is available on the Hotel Registration form and on our website ([www.NYPWA.org](http://www.NYPWA.org)). One night reservations will be accommodated by nearby hotels
5. REGISTRATION CANCELLATION POLICY: Refund of registration fee, less a \$15 administrative fee, will be made only when cancellation is received in writing and emailed by Thursday, July 3, 2025 .
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